

Purpose

Sport Gisborne Tairāwhiti (SGT) is offering athletes who experience financial hardship, the opportunity to apply for a funding “top up” to ensure that talented athletes from our region—individuals and teams—are not missing out on pathway opportunities at a regional, national or international level towards achieving their sporting goals and aspirations.

Examples of such an opportunity could include competitions and tournaments and high performance sport camps and skill clinics. These must be sanctioned by the National Sporting Organisation and be part of a pathway for further achievement.

Unique to this scheme is our “Pay it Forward” strategy which requires recipients to commit to providing volunteer hours back to sport. In what capacity this will be achieved will be negotiated between the athlete and SGT once their application has been approved.

Application process

There is no closing date. Applications will be considered throughout the year. Applications will be processed within a 20 working day time frame.

- Applicants must complete the “Top Up” Sports Scheme Application Form and submit all relevant information including a letter of application to Sport Gisborne Tairāwhiti marked CONFIDENTIAL. Applications can also be emailed to helaynar@sportgisborne.org.nz
- Once approved, applicants will need to meet with an Active Communities Manager at SGT and negotiate the volunteer hours they can provide back to sport. A commitment of 30 hours for a team is required if the application is successful.
- A contract will be signed between SGT and the athletes (or team manager) confirming this agreement and outlining all other requirements and expectations pertaining to this scheme. The awarded amount will then be deposited into the nominated bank account.
- At the conclusion of their volunteer hours, the athlete(s) will be required to submit a written report about their sporting and voluntary experiences including how the scheme has benefited them personally.
- The SGT selection panel reserves the right to consider applications that fall outside the criteria.
- Decisions made by the SGT selection panel will be final.

The Top Up fund is for applicants who meet the following criteria:

Tick the criteria that the applicant meets:

- Event being attended is endorsed by the local club / code AND the national governing body of the sport. Regional events must be a pathway event to a national event.
- Applicants combined household income is less than \$70,000 (proof of income detail required).
- Applicants should be a minimum of 14 years of age. Applicants must be competing in either a sanctioned youth age grade or open division. Master's competitors are not eligible to apply unless competing in an open division. In special cases Under 14's will be considered. Application will be assessed on the merits of the event and the level of the competition. Please contact SGT to discuss if this applies.
- Applicants must live in the Tairawhiti region.
- Athletes are eligible to apply for further funding only after they have completed their previous accountability requirements.

Please note:

Funding is available for teams, up to:

- \$5000 per team (based on 15 per team eg. rugby, hockey, football team)

There is a maximum allocation of \$5000 per code, per calendar year.

Funding allocations will be at the discretion of the SGT selection panel and will consider the total cost to attend the event and the distance to travel.

Team details:

Please complete all sections of this form.

Team name:

Age division
(eg. U19):

Contact person
(Team Manager):

Phone numbers -
day:

mobile:

Email:

Address of
organisation:

School:

Name of
competition/event:

Location of
competition/event:

TOP UP SPORT SCHEME FUND

Team application form

Team member details:

The following information will be kept confidential.

Name of team members (funding recipients):	Age:	Is total household income less than \$70,000?	Have you provided proof of total household income?
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
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		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N
		Y / N	Y / N

Club and NSO endorsement:

I have attached a letter of support signed by my club/code endorsing this application:

YES / NO

I have attached proof of this events National Sporting Organisation alignment:

YES / NO

Personal Statement:

Please submit a letter outlining what your team require the "Top Up" fund for and why you require financial assistance.

A large, empty rectangular area intended for the applicant to write their personal statement. The area is currently blank.

Description of expenses:

Total cost of this event:

What is your contribution for this event:

What is your Top Up fund request:
(up to \$5000, based on 15 per team)

Have you applied to any other trust or agency for the same purpose:

YES / NO

If YES, please provide the name of the trust or agency and the purpose for the funding:
eg. NZCT - airfares

What is the total cost of the sporting programme for the year:

Please provide details of expected event and sport cost breakdown:

For example:

Event cost:

Petrol - \$200

Van hire - \$1000

Accommodation - \$400

Tournament fee - \$200

Food - \$150

= \$1950

Top Up request = \$1500

Personal contribution = \$450

Sport costs for the year:

Gear - \$500

Tournament fees - \$500

Uniforms - \$1000

Events - \$4000

= \$6000

Financial details:

The following information will be kept confidential.

Should this application be approved, please provide the bank account details you would like the money deposited into:

Account name:

Account number:

<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
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Pay It Forward - Volunteer Agreement

*In what capacity do you see your team volunteering back to the sporting community?
(club support / events etc)*

Please tick:

COACHING

UMPIRING/REFERREEING

OTHER

Please specify:

Number of volunteer hours:

(Suggestion - over 30 hours for a team)

Who will supervise and sign off these hours? Please provide name and contact details.

Declaration

This is to be signed by the adult team representative.

I, the undersigned, hereby acknowledge that the information given above is true and correct.

Signed (adult team representative):

Date:



Checklist

Please check these off to ensure you submit all required documents.

- Signed and completed application form
- Letter requesting Top Up funding (page 5)
- Event and sport cost breakdown
- Letter of support from club/code
- Evidence of event's National Sporting Organisation (NSO) alignment
- Proof of income details (IRD pay summary; employee pay slip)
- Bank account details

TOP UP SPORT SCHEME FUND

Team application form

Office use only

Application approved:

YES / NO

Amount awarded:

Reason for declining application:

Signed

(SGT Top Up manager):

Date: