

TOP UP SPORT SCHEME FUND

Individual application form

Purpose

Sport Gisborne Tairāwhiti (SGT) is offering athletes who experience financial hardship, the opportunity to apply for a funding “top up” to ensure that talented athletes from our region—individuals and teams—are not missing out on pathway opportunities at a regional, national or international level towards achieving their sporting goals and aspirations.

Examples of such an opportunity could include competitions and tournaments and high performance sport camps and skill clinics. These must be sanctioned by the National Sporting Organisation and be part of a pathway for further achievement.

Unique to this scheme is our “Pay it Forward” strategy which requires recipients to commit to providing volunteer hours back to sport. In what capacity this will be achieved will be negotiated between the athlete and SGT once their application has been approved.

Application process

There is no closing date. Applications will be considered throughout the year. Applications will be processed within a 20 working day time frame.

- Applicants must complete the “Top Up” Sports Scheme Application Form and submit all relevant information including a letter of application to Sport Gisborne Tairāwhiti marked CONFIDENTIAL. Applications can also be emailed to helaynar@sportgisborne.org.nz
- Once approved, applicants will need to meet with an Active Communities Manager at SGT and negotiate the volunteer hours they can provide back to sport. A commitment of up to 15 hours for regional and national representation and 20 hours for international representation for an individual, and a commitment of 30 hours for a team is required if the application is successful.
- A contract will be signed between SGT and the athlete(s) confirming this agreement and outlining all other requirements and expectations pertaining to this scheme. The awarded amount will then be deposited into the nominated bank account.
- At the conclusion of their volunteer hours, the athlete(s) will be required to submit a written report about their sporting and voluntary experiences including how the scheme has benefitted them personally.
- The SGT selection panel reserves the right to consider applications that fall outside the criteria.
- Decisions made by the SGT selection panel will be final.

TOP UP SPORT SCHEME FUND

Individual application form

The Top Up fund is for applicants who meet the following criteria:

Tick the criteria that the applicant meets:

- Event being attended is endorsed by the local club / code AND the national governing body of the sport. Regional events must be a pathway event to a national event.
- Applicants combined household income is less than \$70,000 (proof of income detail required).
- Applicants should be a minimum of 14 years of age. Applicants must be competing in either a sanctioned youth age grade or open division. Master's competitors are not eligible to apply unless competing in an open division. In special cases Under 14's will be considered. Application will be assessed on the merits of the event and the level of the competition. Please contact SGT to discuss if this applies.
- Applicants must live in the Tairawhiti region.
- Athletes are eligible to apply for further funding only after they have completed their previous accountability requirements.

Please note:

Funding is available for individuals, up to:

- \$1000 - International representation (one international application per year)
- \$500 - National representation

There is a maximum allocation of \$5000 per code, per calendar year.

Funding allocations will be at the discretion of the SGT selection panel and will consider the total cost to attend the event and the distance to travel.

Personal details:

Please complete all sections of this form.

Applicant name:

Age:

Address:

Phone numbers - day: mobile:

Sport:

Email:

Club/code contact person: Phone:

School:

Name of competition/event:

Location of competition/event:

TOP UP SPORT SCHEME FUND

Individual application form

If athlete is 18 years or under

Please complete the following:

Parent/caregiver
name:

Address:

Phone numbers -
day:

mobile:

Email:

Number of
dependent children:

Ages:

Club and NSO endorsement:

I have attached a letter of support signed by my club/code endorsing this application:

YES / NO

I have attached proof of this events National Sporting Organisation alignment:

YES / NO

TOP UP SPORT SCHEME FUND

Individual application form

Personal Statement:

Please submit a letter outlining what you require the "Top Up" fund for and why you require financial assistance.

A large, empty rectangular area intended for the applicant to write their personal statement. The area is currently blank and has a light grey background.

TOP UP SPORT SCHEME FUND

Individual application form

Description of expenses:

Total cost of this event:

What is your expected contribution for this event:

What is your Top Up fund request:
(Maximum \$500 national, \$1000 international)

Have you applied to any other trust or agency for the same purpose:

YES / NO

If YES, please provide the name of the trust or agency and the purpose for the funding:
eg. NZCT - airfares

What is the total cost of the sporting programme for the year:

Please provide details of expected event and sport cost breakdown:

For example:

Event costs:

Petrol - \$100

Accommodation - \$300

Tournament fee - \$100

Food - \$100

= \$600

Top Up request = \$500

Personal contribution = \$100

Sport costs for the year:

Gear - \$250

Club fees - \$200

Uniform - \$300

event - \$600

= \$1350

TOP UP SPORT SCHEME FUND

Individual application form

Financial details:

The following information will be kept confidential.

If applicant is under 18 years, parent/caregiver is required to complete this.

How many people live in your household?

Is your income reliant solely on some form of benefit?

YES / NO

Is your household income supplemented by Family Support?

YES / NO

Is your total household income more than \$70,000 per annum?

YES / NO

I have attached proof of income detail.

YES / NO

Should this application be approved, please provide the bank account details you would like the money deposited into:

Account name:

Account number:

<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
----------------------	----------------------	---	----------------------	----------------------	----------------------	----------------------	---	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	---	----------------------	----------------------

Pay It Forward - Volunteer Agreement

In what capacity do you see yourself volunteering back to the sporting community?

Please tick:

COACHING

UMPIRING/REFERREEING

OTHER

Please specify:

Number of volunteer hours:
(Suggestion up to 15 hours National, 20 hours International)

Who will supervise and sign off these hours? Please provide name and contact details.

Declaration

If applicant is under 18 years, both athlete and parent / caregiver are required to sign.

I / we the undersigned, hereby acknowledge that the information given above is true and correct.

Signed (athlete):

Date:

Signed
(parent/caregiver):

Date:

Checklist

Please check these off to ensure you submit all required documents.

- Signed and completed application form
- Letter requesting Top Up funding (page 5)
- Event and sport cost breakdown
- Letter of support from club/code
- Evidence of event's National Sporting Organisation (NSO) alignment
- Proof of income detail (IRD pay summary; employee pay slip)
- Bank account details



Office use only

Application approved:

YES / NO

Amount awarded:

Reason for declining application:

Signed

(SGT Top Up manager):

Date: